

**40TH ANNUAL
MAYFESTIVAL**

RTR, Inc.
PO Box 82
Rutherfordton, NC 28139

VENDOR RULES & General Information

Festival date: Saturday May 5th, 2012
Time 9:00-5:00
Set-up time: Set up begins at 6:00 a.m. and vehicles must be off the street by 7:45 a.m.
Break-down: Break down begins at 5:00 p.m. Main Street will reopen at 7:00 p.m.

PLEASE OBSERVE THESE TIMES TO ENSURE THE SAFETY OF OUR FESTIVAL PARTICIPANTS

- Vendors' fees are NON-REFUNDABLE. The festival is held RAIN or SHINE!
- Vendors are responsible for supplying their own tables, chairs, tent, signage, garbage bags, etc.
- A tent (e.g. easy pop-up tent found at Sam's Club, Lowes, etc.) is required.
- Vendors should have the booth/table draped and skirted to the ground.
- Signage for your booth identifying your organization, agency, or group is required.
- Arts & craft items should be handmade. Demonstrations of crafts are encouraged.
- Booths are to be set up by 8:30 a.m. and kept open until 5 p.m.
- Vehicles should be moved off the street by 7:45 a.m.
- Booth location and entry/set up instructions will be sent with your acceptance confirmation.
- Solicitation, sales, questionnaires and promotional materials must be done within the vendors booth. None of these activities are allowed in the general public areas of the festival.
- For the safety of our festival participants, vehicles are prohibited in festival area between 7:45 a.m. and 5:00 p.m.
- All spaces must be cleaned and garbage cleared after festival.
- Electricity is limited and is available on first-come first-serve basis. The fee for electricity is \$20 for 120v AC up to 20 amps. Food exhibitors will have access to water but must supply your own potable water hose.
- **All food exhibitors must contact the Rutherford County Health Department for a temporary food permit at least two weeks prior to event. Please call the Health Dept. at 828-287-6104 and ask for Susan Robinson. RTR asks that you please notify us after you speak with the Health Dept.**
- **Food Vendors must post prices of food and drink items.**
- The festival committee will exercise diligence in making sure that all arts & crafts vendors sell only the items listed on the application.
- The sales of projectile shooting toys, cracker balls, poppers, fireworks, etc. are prohibited. All decisions regarding this category of items by the Town of Rutherfordton's Police Department are final.
- RTR reserves the right to limit the number of vendors selling similar items. Priority will be given based on the order in which applications are received.
- Applicants must be at least 18 years of age. Anyone under 18 years of age must be supervised by an adult.
- The fire department will conduct a safety check at each booth. Any free standing objects (such as a helium and propane tanks) must be properly secured for the safety of our festival participants.
- Festival or business name tags must be worn by vendors.

Please make checks payable to: RTR, Inc., PO Box 82, Rutherfordton, NC 28139

828.287.2071

WWW.RUTHERFORDTOWN.COM